

Covid-19 Risk Assessment for Short-Term and Holiday Rentals and Self-Catering Properties

Property Name	Granville House, Bell Busk	Date of Next Review:	weekly
Date of Assessment	31/07/2020	Notes:	
Assessment Carried out by	J Hine		

What are the Hazards?	Who Might Be Harmed and How?	What are you already doing to control the Risk?	What further action do you need to take to control the risk?	Risk Factor / Urgency		
				High	Medium	Low
Person to person contact during COVID 19 pandemic (Host and guest)	Becoming infected with COVID19 and further spread the infection	Contact between guests and hosts limited Social distancing of 2m Email explaining procedure before arrival Self-check in Text or phone follow up to deal with queries Maintenance work arranged for when guests are out FAQ document on all aspects of property Remove anything left by previous guests				
Cleaner / housekeeper not fit for work and infected with COVID 19	Could spread COVID 19 through cleaning within the property	Ongoing checking system for health of host				
Cleaning regimes not effective / fit for purpose	Contaminated accommodation / spread of COVID 19	Cleaning plan and check list Maintenance check list Keep up to date with latest cleaning guidelines Periodic external supervision e.g. accreditation bodies				

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		Wear correct protective clothing – apron, gloves and mask			
Incorrect / ineffective cleaning materials used / Cleaning regimes not recorded	Not cleaning or sanitising the property correctly	<p>Cleaning plan and checklist, e.g. sanitise touch points, door handles, hard surfaces, bathrooms</p> <p>Cleaning materials are fit for purpose and used appropriately</p>	Put a health & safety file together with all cleaning products used and for what purpose, COSHH sheets if required		

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<p>Dealing with a guest who is unwell or an infectious outbreak in your property</p>	<p>The spread of an infection outbreak</p>	<p>Guests must report illness during stay to host. Contact numbers for doctors and hospitals provided. All guests to return to their own home and commence self isolation</p>				
<p>Incorrectly laundered bedding</p>	<p>Bacteria not killed off properly</p>	<p>All linen and towels washed at 60C and tumble dried</p>				
<p>Changeover clean</p>	<p>Contaminated accommodation / spread of COVID 19</p>	<p>Guests to open windows before leaving on departure day. Nobody to enter property for 3 hours. Cleaner must be fit for work Protective clothing to be worn Cleaning and maintenance procedures are adhered to and documented</p>				
<p>Legionella</p>	<p>Infection of Legionella from standing water if the property has been lying empty</p>	<p>N/A</p>	<p>Flush the whole water system for two minutes or more. First flush your toilet, then let the kitchen taps and the hand basin taps run for two minutes or more to let both hot and cold water pass through.</p> <p>Flush the shower through If your shower has not been used for two weeks or more, disinfect the showerhead. The showerhead should be removed and the shower run for two minutes. The showerhead should be disinfected before being re-fitted by immersing for at least an hour in any solution designed for cleaning baby feeding bottles (e.g. Milton). Showerheads should be regularly disinfected about four times a year.</p> <p>Finally, let any other taps run for two minutes.</p>			

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Notes on completion	
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